

## **Southeast PTO Minutes**

**September 9, 2013**

**Members in Attendance:** Cyndi Wells, Britney Lima, Lauren Rodriguez, Jennifer Mott, Minching Rood, Sheralyn Sibilia, Mark LaPlaca, Jon Sgro, Lena Rossi, Margherita Belsemo, Dennis Thibeault, Jean Johnson, Suzanne Kelly, Patty Braithwaite, Noreen Halbrooks, Erin Clarke, Esther Soffer-Roberts, Erin Christopher, Heather Evans, Jessica Higham

### **Agenda:**

#### **Welcome and Introductions:**

##### **Review of school calendar, web site and take home notices.**

On the home page under “For Parents” the PTO has a link to their website where you can find flyers, minutes, etc. The PTO is interested in changing their website and is looking for someone interested in web design to help with that.

#### **Mission Statement and Goals of the PTO**

Cyndi Wells reviewed.

#### **Meet Mr. LaPlaca-Board of Education Chairperson**

Mr. LaPlaca thanked the PTO for their support of our schools and for creating a great school community. He welcomed Lauren Rodriguez our new principal. Jay Richol is the PTO liaison for the board. There was discussion regarding the budget process.

#### **New Business**

##### **PTO President needed-Amber Johnston needed to step down due to a family emergency.**

There has been a meal plan started (by Erin Christopher) for the Johnston family. There will be a cooler outside their door to use as needed. There was a motion made by Jessica Higham to donate

200.00 to the Johnstons. Esther Soffer-Roberts seconded the motion.

### **Open Committee Positions/Planning for Upcoming Events:**

- Patti Braithwaite is the coordinator for school pictures which will take place on September 18<sup>th</sup>. She has offered to coordinate the citrus sale and we are looking to move it to a December delivery.
- We are looking for someone to coordinate school spirit supplies (t-shirts, mugs, etc).
- Suzanne Kelly runs Stories for Southeast and is looking to step down and transition someone else to help. Mrs. Brown offered to help with this.
- Discussion regarding the difference between Stories for Southeast and Birthday Book Buddies. Question was raised whether or not we are required to participate in Birthday Book Buddies. Mark LaPlaca will find out. Esther offered to be a parent volunteer to look further into Stories for Southeast vs Birthday Book Buddies as well as more information on what we can do for birthday celebrations
- Erin Clark offered to coordinate "Science Sampler" this year.
- The PTO will not be doing bulbs or a tag sale this year.
- Jean Johnson, Esther Soffer-Roberts and Jessica Higham offered to co-coordinate an American Girl Tea Party (March or April?). Mrs. Brown suggested sale of dolls clothes during the tea party.
- The PTO is looking into an Applebee's breakfast.
- Erin Christopher (Special Events Coordinator) spoke about the upcoming Fall Carnival and is looking for volunteers for face/nail painting as well as fall decorations for a photo booth.

- Mary Palmer is coordinating the silent auction. She is looking for volunteers for soliciting business donations, set-up, tallying, phone calls, clean up, etc.

### **Officer Reports:**

#### **Vice President's Report (Cyndi Wells):**

There will be an election in October or November for a PTO president/co-presidents.

#### **Secretary's Report (Britney Lima):**

Minutes from June presented. Noreen Halbrooks made a motion to accept the minutes. Erin Christopher seconded it.

**Treasureres Report (Amy Dunstan):** Amy was unable to be present but handouts were provided. The PTO has a balance of about \$15,501.87.

### **Principals Report:**

Mrs. Rodriguez started a blog "News From the Principal" on the school website and will be adding updates periodically. There was discussion surrounding the teacher evaluation change as well as CCCS (Common Core State Standards). Science enrichment in the classroom with Sue Harrington will continue. School safety update was provided- there are now two doors that are locked to get into the building. Please don't hold the door open for the person behind you.

### **Other:**

There was discussion regarding the staff lounge -suggestion to survey the staff for feedback on the issue. Cyndi will form a survey.

PTO members volunteered to type class directories.

The PTO will help out with Green Thumbs-there will be a conversation on the topic next month.

Please email [southeastschoolpto@gmail.com](mailto:southeastschoolpto@gmail.com) if you would like an item added to the agenda.

Meeting adjourned at 9:02 p.m.

Respectfully submitted by,

Britney Lima  
Southeast PTO Secretary